

**MAHAPURUSA SRIMANTA SANKARADEVA VISWAVIDYALAYA
REGULATIONS FOR RESEARCH COUNCIL AND AWARD OF DEGREE OF
DOCTOR OF PHILOSOPHY (Ph.D.), 2014**

*(Approved by the Academic Council in its 2nd meeting of the held on 28th November 2014
and Notified vide No. MSSV/R/37/2014/1253 dated 12.01.2015)*



MAHAPURUSA SRIMANTA SANKARADEVA VISWAVIDYALAYA, NAGAON

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Short Title : This Regulation may be called the Mahapurusha Srimanta Sankaradeva Viswavidyalaya Regulations for Research Council and award of the Degree of Master of Philosophy (M.Phil.) and Degree of Doctor of Philosophy (Ph.D.)

Commencement : It shall come into force with effect from such date as the Governing Body decides by a resolution.

A. REGULATIONS FOR THE FORMATION OF THE RESEARCH COUNCIL

1. The Research Council is an apex body that administers the research programmes of the University.
2. The **Research Council** shall consist of the following persons:

(i) The Vice-Chancellor	- Chairperson
(ii) The Registrar	- Member
(iii) All Professors and Heads of the University Teaching Departments	- Members
(v) The Assistant Registrar (Academic)	- Member Secretary

Provided further that the Chairperson may nominate a person(s) as and when necessary to the Research Council from amongst recognized supervisors from Centres/ Institutions recognized as Research Centres by the Mahapurusha Srimanta Sankaradeva Viswavidyalaya.

3. Functions of the Research Council:

- (i) The Research Council, hereinafter called the 'Council', shall look after, review and plan the M.Phil. and Ph.D. programmes in the University on the recommendations of the respective **Departmental Research Committee** (DRC).
- (ii)
 - (a) The Council shall consider and approve recommendations of the respective Departmental Research Committees with regard to applications of the candidates as indicated in the Ph.D. Regulations.
 - (b) Shall take decision regarding the admission of the candidates to the Ph.D. programme.
 - (c) Shall scrutinize and approve the Ph.D Research proposals as recommended by the DRC for registration.
 - (d) Shall scrutinize and approve the topics for M.Phil Dissertation.
 - (e) Shall recognize/approve Ph.D. Supervisors on the basis of Recommendations of respective Departmental Research Committee to that effect as provided in the Ph.D. Regulations.
 - (f) Shall receive and forward the Panel of Examiners for the Ph.D. Thesis, to the Chairperson of the Research Council for approval.
 - (g) Shall go through the Reports of the Examiners of the Ph.D. Thesis examination and recommend holding of Viva-Voce for the Ph.D. candidate concerned.

- (h) Shall review the policy matters/Regulations pertaining to research leading to M. Phil. and Ph.D. degrees.
- (i) Shall consider applications recommended by the respective Departmental Research Committee for the award of Junior Research Fellowship (JRF) and M. Phil. scholarships and such other fellowship/scholarship.

4. (a) Constitution of the Departmental Research Committee :

It is the Research Committee of a teaching Department/constituent centre of the University. There shall be a Departmental Research Committee (DRC) constituted as below in each Department/ Centre for Studies:

Head of the Department/HOD i/c	- Chairperson
All eligible Ph.D. Supervisors of the Department	- Members.

Provided that the prospective Supervisor of the candidate shall be invited to the DRC as a Special Invitee if he/she is not a member of the DRC concerned. Provided further that if the Head of the Department is not a recognised Supervisor, the Vice-Chancellor will nominate a Chairperson and the Chairperson so nominated will function for tenure of three years or till the Head of the Department/HOD i/c acquires eligibility to be a Supervisor whichever is earlier. Provided that in the case of Departments where the Head of the Department being a single eligible recognised Supervisor, at least two members for the DRC of such Departments shall be nominated by the Vice-Chancellor from the allied Departments in consultation with the Chairperson, DRC.

Provided further that the Vice-Chancellor shall constitute appropriate DRCs for the subjects in which there is no Post Graduate teaching Department in the University.

4. (b) Functions of the DRC

- (i) The Chairperson, DRC shall place all matters relating to research before the Committee (DRC) for its recommendation before sending the same to the Research Council concerned.
- (ii) The Chairperson shall also take action on the procedure for admission as stated under this Regulation.

B. REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)

1. Eligibility

For admission to the Ph.D. program candidate fulfilling the following conditions shall be treated as eligible:

- (A) Persons with post-graduate degree (Master degree) from any recognized University with at least 50% marks or equivalent grade point average (GPA). 5% relaxation (i.e., 45% marks) tenable only for reserved category candidates.
- (B) Persons working in national institutes/ government/private organization nominated/sponsored by the respective employer. These persons should have recognized post-graduate degree, with minimum marks.
- (C) Above-noted rules will also be applicable to overseas candidates who have obtained masters degree from the statutory Indian /Foreign Universities.
- (D) Application for research in interdisciplinary subject areas and from applicants belonging to the faculty or subject other than the faculty or subject in which the research project is proposed to be undertaken shall be considered on the basis of the proven competence of the candidate. Application for such research projects

will be meticulously examined by the research supervisor and the research committee, subject to confirmation by the Vice-Chancellor of the University.

- (E) Admission for foreign students with 50% marks in the Master Degree or equivalent GPA, and relevant Passport and Visa, may be considered, subject to the ratification of the Vice-Chancellor.
- (F) During the pendency of the Ph.D. program the candidate will not pursue any other parallel program or course outside the program.

2. Eligibility Foreign Students:

Applications of foreign students with proper official documents, including passport and visa, either sponsored or non-sponsored, being qualified for admission to the research programme, shall be examined by the Registrar, and the same will have to be ratified by the Vice-Chancellor, subject to the approval of the Academic Council of the University.

3. Entrance Test:

Candidates seeking admission to Ph.D. programme shall have to go through an entrance test, to be held by the University as per the Annexure-I.

4. Structure of the Entrance Test:

Entrance test will have two papers – paper-I and paper-II. Paper-I will be for the general knowledge and aptitude of the candidate for 100 marks, while paper-II will be for the subject concerned chosen by the candidate for the research program.

Paper-I General knowledge and aptitude will have 100 questions with multiple options in the subject areas like history, geography, logical reasoning, language, literature, culture and on current affairs- regional, national and international.

5. Standard in the Qualifying Entrance Test.

Candidates having obtained at least 50% marks (45% for the reserved category candidates) in all the paper-I will be declared to have qualified to appear in the **paper-II**. Entrance test for the **paper-II** will be subject-specific. Total marks for the paper will be 100 marks with the following breakups:-

20 Marks for objective type of questions with multiple choices against 20 questions from the relevant subject, while 80 Marks will be meant for theoretical and descriptive questions.

In order to pass the paper-II the candidate will have to obtain at least 50% marks. (45% for the reserved category candidates)

6. Exemption from Entrance Test.

The following category of candidates may have exemption from entrance test:-

- i. Candidates having passed the NET/SLET/JRF/SRF examinations conducted by the UGC, DST, ICAR or CSIR or nationally competent authorities, as per the UGC rules.
- ii. Candidates with M.Phil. degree in the concerned subject from any recognized Indian University. Such candidates will have to furnish the original copy of the

M.Phil. degree to the members of the interview board. Such candidates will have to appear before the interview board of the department concerned.

iii. Foreign students are exempted from the MSSVRAT.

7. Admission Procedure:

(i) The eligible candidates shall apply for admission to the Registrar of the University.

(ii) The application for admission shall be made in the prescribed form obtainable from the Office of the Assistant Registrar (Academic) on payment of prescribed fees.

(iii) The Registrar of the University shall send the applications to the Chairperson, DRC of respective Departments. The Chairperson, DRC of respective Departments shall place the applications at the meeting of the Departmental Research Committee for scrutiny and selection of candidates. The Departmental Research Committee shall conduct an interview of the applicants and finalize the list of candidates for admission.

(iv) The eligible applicants shall have to take admission in the Department for a one semester pre-registration course work as notified by the University.

(v) For the M. Phil degree holders in regular mode and in the concerned subject are exempted from the course work.

(vi) The Departmental Research Committee concerned shall assign supervisors to each student based on the area of interest of the supervisor as well as the scholar at the time of admission.

8. Course Work:

i After getting admitted, a student shall have to undertake a course work for one semester and complete the prescribed research work before registration of Ph.D. research work.

ii The structure of the course work shall be as per the provisions in **Annexure I**

iii. After the completion of the course work the candidate will have to sit for written examinations for all the four papers. To be declared successful in the course work examination one will have to secure a qualifying 50 % marks.

iv. Sessional tests may be conducted by the Department as per its own convenience.

v. The period of course work should be between January and June in every year unless otherwise notified by the university under special circumstances.

vi. The candidates will have to pay a semester fee for undergoing the course work. The course fee will be decided by the University in consultation with the Departments.

vii. Candidates having M.Phil. degree from a different recognized University may be exempted from the course work. However, such a candidate will have to undergo a course work on Srimanta Sankaradeva, provided he/she is from other recognized Universities.

viii. Conduct of examination and evaluation will be the responsibility of the Department. For this question papers will be designed by the Department.

ix. Evaluation of the scripts/project works/dissertation/seasonal or mid-term tests will be conducted by the Department.

x. The University will issue a certificate to the qualified candidates within the approved norms in a prescribed format.

xi. The Head of the Department will prepare a list of candidates who have successfully completed the course work, and the list is to be submitted to the Registrar.

- xii. In order to conduct the course work examination the University may collect or charge a fee per candidate as decided by the University.
- xiii. For the registration of a Ph.D. candidate, the certificate from the Head of the Department regarding the successful completion of the course work will be mandatory.
- xiv. A candidate may avail a maximum of three chances for the completion of the course work.

9. Registration :

- (i) After successful completion of the course work, a student shall submit a synopsis of the proposed research work in triplicate to the Departmental Research Committee concerned through his/her supervisor within one year from the date of declaration of the results.
- (ii) For each research proposal at least one expert from outside the University who is not a recognized supervisor of MSSV, shall be consulted regarding suitability of the topic of research. Such feasibility report should clearly indicate (a) the status of the topic vis-à-vis the current state of research on the area and (b) whether the topic is suitable for Ph.D. Research.
- (iii) The Chairperson, DRC shall forward the applications along with the feasibility report and recommendations of the Committee to the Secretary of the Research Council concerned.
 - (a) for approval of the Research Topic by DRC,
 - (b) for approval of the name of the Supervisor and
 - (c) for registration of the name of the candidate and fixation of the date of effect of registration.
- (iv) The candidates from other Universities/ Institutes must submit MSSV Registration Certificate to the Assistant Registrar (Academic) within one year from the date of admission.

10. Eligibility to be a supervisor:

- i. Any teacher of the University/officer of equivalent rank, having the teaching experiences in the postgraduate level for a period of three years after obtaining the Ph D Degree from a recognized University of the country or abroad (recognized as such by the university's equivalence committee), and also having to his/her credit at least two research publications in the national or international level research journal marked with ISBN/ISSN certification may be appointed research supervisor.
- ii. Any teacher/ officer of equivalent rank working in a Postgraduate/undergraduate college for more than five years, and having spent on research activities two years after obtaining the Ph.D. and having learned publications with ISBN/ISSN numbers may be appointed research Supervisor.
- iii. Any senior college teacher having more than twenty years of uninterrupted teaching in a postgraduate/undergraduate (up to the major standard), and getting engaged in research activities as evidenced in research publications in reputed research journals with ISBN/ISSN marks after obtaining PhD may be appointed research guide.
- iv. A retired college/University teacher may be appointed research supervisor if he/she is continuously engaged in research activities after obtaining PhD. In such cases also evidence of at least four research publications in reputed research journals with ISBN/ISSN will be required.

- V. A retired college/university teacher, having one of the above norms (as stated in No. i, ii, iii and iv) of the regulation may be appointed research supervisor till the age of 70.
- vi. Prescribed applications accompanied by all the evidential documents of the intending scholars for research supervisor ship will have to be submitted to the respective Department of the University with an application fee, as fixed by the University, payable to “Mahapurusha ‘Srimanta Sankaradeva Viswavidyalaya” at Nagaon. The DRC will process and examine the applications and the evidential records submitted by the applicants, and send them to the Research Council for appropriate step. The co Research Council will take step and notify the names of the approved research supervisors - subject wise.
- vii. A maximum of 8 candidates for PhD may be allotted to each supervisor, but not more than three in a single year. However, as regards M.Phil. a guide may allow not more than five candidates to work under his/her guidance.

11. Change of Supervisor

In case the Supervisor of a candidate leaves the University/ constituent Research Centre/ before the completion of research of the scholar, the Research Council may allow the Supervisor concerned to continue the supervision of the research work as the Joint/ Co supervisor. In such cases, the DRC concerned shall take necessary steps for appointment of a Joint/Co-supervisor of the Department for that particular research work. Further, the Supervisor, who are in long leave on lien shall continue the supervision of the ongoing research work as the Joint/ Co supervisor. In such cases, the DRC concerned shall take necessary steps for appointment of a Joint/ Co supervisor for that particular research work before the outgoing teacher leaves the Department/ constituent centre. The Co-supervisor will be eligible to discharge all responsibilities of the earlier supervisor on his/her absence. The change of supervisor shall be permitted only in exceptional cases like death, state of being incapacitated due to illness, mental disabilities, removal from the job and the likes by the Research Council. In such cases the contribution of the former/original supervisor shall be recognized/acknowledged.

12. Periodical Report

- (i) Registered scholars shall submit a progress report on every semester from the date of registration through the Supervisor to the Chairperson, Departmental Research Committee (DRC) in duplicate (as per format in **Annexure II**). The DRC will review the Progress Report and the Chairperson; DRC will forward the Progress Report along with recommendations of the DRC to the Research Council for consideration.
- (ii) The submission of semester Progress Report shall be a regular procedure for all research scholars; every scholar shall have to submit it positively at the end of every semester. Non-submission of progress report beyond a period of one year shall lead to cancellation of his/her registration.
- (iii) The Progress Reports will be reviewed by the Research Council taking note of the opinion of the DRCs from time to time. If at any stage, it is found that a candidate is not making satisfactory progress, his/her registration may be cancelled.

13. Modification of Title

A scholar may be allowed by the Research Council on the recommendation of DRC to modify the title, provided it does not alter the basic thrust or contention of the research work.

14. Change of Topic

A scholar may be allowed by the Research Council to change the topic. In such case, fresh feasibility report on the revised topic shall be necessary and the matter shall be processed through the DRC as stated under this Regulation.

15. Language

In all subjects, the thesis shall be written in English. However, in the language subjects, the thesis may be written in English or in the language concerned.

16. Periodicity:

The minimum period for Ph.D. degree shall be three (3) years from the date of registration and the maximum period shall be five years.

Provided the Vice Chancellor may grant the candidate an extension of the sixth year on reasonable ground. After the expiry of the 6th year the PhD registrations will stand cancelled. In that case the candidate will have to seek re-registration. In such cases ***the thesis shall be submitted not later than two years from the date of re-registration*** failing which his/her registration shall stand cancelled.

17. Re-registration

- (i) A scholar may be allowed by the Research Council on the recommendation of the DRC, to register afresh on expiry of five years from the date of registration.
- (ii) Re-registration shall also be necessary in case of change of topic as stated under Clause 19 above.
- (iii) In all cases of re-registration, the scholar will have to pay the usual registration fee.

18. Prerequisite for submission of Thesis

- (i) Every registered scholar shall present ***at least two presentations*** during the tenure of his/her research at Seminars organized by the Department/constituent Centre recognized by the University, where the scholar is working. The first presentation should be based on review of literature and methodology.
- (ii) Every scholar shall have to publish at least one (1) research paper on his/her research work in a referred journal before submission of the thesis and produce evidence to that effect in the form of re-print or acceptance letter of the paper from competent authority..
- (iii) Prior to submission of the abstracts of the thesis, the scholar shall make seminar presentation of the whole thesis in the department/centre based on the findings of his/her research work in presence of DRC and all faculty members and students for getting feedbacks and comments, which may be suitably incorporated into the thesis under the advice of the supervisor.

19. Submission of Abstracts of Thesis

- (i) On completion of the research work, the scholar shall write to the DRC concerned seeking permission to submit the thesis along with the quadruplicate copies of the abstracts of the thesis through the supervisor. The Chairperson, DRC shall place

the application before the DRC along with the filed in format as stated in **Annexure III**. The Chairperson, DRC shall forward the quadruplicate copies of the abstracts of the thesis to the Research Council, provided the scholar fulfils all the requirements as mentioned in Clause 18.

- (ii) The quadruplicate copies of the abstracts must accompany a panel of experts prepared by the Supervisor in consultation with the Chairperson of the DRC concerned. The panel should consists of at least 7 (seven) experts with all requisite information as stated in the clause 16 of this Regulation. Further, the panel shall consist of at least 3 (three) experts from outside the state/ country. The Panel **must contain the initials of the Supervisor and the Chairperson, DRC**. If the Chairperson, RC is satisfied that the Panel is in order in all respects, he/she shall take it up with the Controller of Examinations. The list of external examiners should not contain the names of recognized Ph.D. Supervisors of the University or of any person from the institution where the Supervisor(s) or Co-supervisor is/are working. The abstract of the thesis along with the panel of examiners are to be forwarded to the Controller of Examinations. Strict secrecy must be maintained by the officer concerned in all the formalities.

20. Submission of Thesis

- (1) The scholar shall submit four printed or type-written copies (five copies in case the work is done under joint supervision) of Ph.D. thesis within four (4) months from the date of submission of the abstracts in the prescribed format (**Annexure IV**) along with requisite amount of fees.
- (2) On verification of records, the Assistant Registrar (Academic) shall issue necessary instruction to the scholar to submit the thesis to the Controller of Examinations after paying the prescribed fee for submission of thesis. The Controller of Examinations will send the thesis to the Examiners approved by the Vice-Chancellor along with a recommendation proforma.
- (3) The candidate shall submit the thesis, if allowed by the DRC, with the following documents:-
 - i. Copy of the non objection certificate from the HOD.
 - ii. Copy of the evaluation note from the examiner of the pre-submission draft thesis.
 - iii. Copies of the registration papers.
 - iv. Library clearance certificate from the Librarian of the University.
 - v. Hostel clearance certificate from the authority's of the hostel, if he/she is a resident of hostel..
 - vi. Necessary fee for thesis submission as fixed by the University.
 - vii. Six copies of the abstract of the thesis with the following details:-
 - a) An Executive Summary.
 - b) A brief chapter-wise account of the thesis.
 - c) Conclusion.
 - ix. Evidence of research papers published in a standard referred journal

21. Design of the thesis

The copies of the thesis submitted must be soft-bound in high quality A4 paper, accompanied by a soft copy. The shape and size of the thesis will have the specifications as stated in the **Annexure IV** of this Regulation.

22. Appointment of Examiners

- (i) The Vice-Chancellor shall appoint two examiners out of the panel of experts as stated in Clause 24(2) at least one from outside the state/ country, besides the Supervisor(s) of the thesis.
- (ii) The Controller of Examinations shall send the Abstracts to the external examiners as approved by the Vice-Chancellor as a first step towards the examination of the thesis. If the examiner accepts the offer, then the full thesis will be sent to the examiner within the month after getting the consent.

23. Examination

- (i) The thesis shall be examined in two parts:
 - (a) Written reports by the Examiners on the thesis submitted; While giving detailed comments on the thesis, the Examiner shall recommend that in his/her opinion – either, the thesis be accepted, (This opinion will be given on the basis of the thesis Examiner’s detailed report and it must not contradict the detailed report.) or, the thesis be revised and resubmitted. (In this case, the examiner shall indicate the lines along which the thesis should be revised. For such revision, the candidate shall be provided with the reports of the examiner/examiners who have recommended revision of the thesis.) or, the thesis be rejected. [In this case, reasons for rejection will be given by the Examiner(s).] The Examiners shall also state whether the thesis is worthy of publication or not. If not, the reasons will be clearly stated by the Examiner(s). The recommendation, however, is necessary only for publication of the thesis. In case the thesis is not recommended for publication, this will not have any bearing on the award of the degree.
- (iv) In case one examiner suggests resubmission while the other examiners accept the thesis, the Research Council may ask the candidate to resubmit the thesis along with a prescribed fee after six months in the light of the suggestions made by the Examiner concerned. The revised thesis will be referred to the examiner who had sought for revision.
- (iii) If one of the examiners recommends rejection, then the thesis shall be referred to a Third External Examiner from the Panel. In the case the candidate will have to pay a prescribed fee. If this examiner also recommends rejection, the thesis shall be rejected.
- (iv) The examiners shall also specify if viva-voce test would be required.
 - (b) The Controller of Examinations shall place the Reports of the Ph.D. Thesis before the Chairperson of the Research Councils in confidential. The Chairperson on behalf of the Research Councils shall examine reports of the Ph.D. Thesis and suggest the Controller of Examinations for further action accordingly. However, the Controller of Examinations shall place a consolidated report on the theses examined before the next meeting of the Research Councils for ratification.

24. Viva-Voce, if recommended

- (i) The Board of Examiners to conduct Viva-Voce shall consist of:
 - (1) The Chairperson of the DRC.
 - (2) The Supervisor/Supervisors of the Thesis.
 - (3) One External Examiner of the Thesis to be chosen by the Vice-Chancellor.

- (ii) In case, the Chairperson happens to be the Supervisor of the candidate, the Vice-Chancellor shall nominate a member of the DRC of the Department for the Viva-Voce Board of Examiners.
- (iii) Provided that in case of a Department where there is no other eligible member to be nominated, the Vice-Chancellor will nominate some other member from an allied Department or the Vice-Chancellor himself will chair the proceedings.
- (iv) The Viva-Voce Board of Examiners so formed shall have at least two members, one of whom must be an external examiner of the thesis. Under an exceptional situation some other Expert from the Panel of Examiners may be invited by the Vice-Chancellor in lieu of the External Examiner. Provided that the Viva-Voce shall be open, and the examiners' report shall be read only by the members of the Board of Examiners and the Viva-Voce report shall be prepared only by the Board of Examiners for conducting the Viva-Voce.
- (v) In the event of absence of unanimity amongst the members of the Viva-Voce Board with regard to the award of the Ph.D. degree, the majority decision shall prevail.
- (vi) The Report of the Viva-Voce and examiner's report along with the executive summary submitted by the scholar shall be forwarded by the Chairperson, DRC to the Controller of Examinations for necessary action.
- (vii) Provided that in case of rejection by the majority, the candidate shall be required to appear again for the Viva-Voce after three months but preferably not later than six months.
- (viii) The Report of the Viva-Voce shall be submitted to the Controller of MSSV for appropriate action.

25. Result:

- (i) The Governing Body on the recommendation of the Board of Examiners of the Viva-Voce Test shall confer the degree of Doctor of Philosophy (Ph.D.) and shall cause the candidate's name to be published immediately with the title of the thesis, name of the Supervisor and the subject to which the thesis belongs.
- (ii) The scholar shall submit one hard bound copy of the thesis along with two soft copies (in CD form) to the Controller of Examinations after incorporating corrections, modifications, etc. as suggested by the experts within one month from the viva-voce examination, which to be duly certified by the supervisor concerned.

26. Issue of Certificates:

- (i) A Provisional Certificate shall be issued to the successful scholars certifying that the Degree has been awarded in accordance with the provision to the Regulations of UGC, 2009 after submission of Five hard bound copies of the thesis along with the two soft copies (in CD form) to the Controller of Examinations.
- (ii) Original Certificate shall be issued to the successful candidates only in the Convocation of the University. After the award of the degree, one copy of the thesis shall be preserved in the University Library duly certified as such by the Supervisor and Chairperson of the DRC concerned.
- (ii) After the award of the Degree, the Controller of Examinations shall send a soft copy of the thesis to the UGC within a period of thirty days for hosting the same in INFLIBNET.

27. Publication of the Thesis:

Thesis accepted by the University must not be published without prior permission of the Registrar of the University. The scholar shall get the permission from the University for publication of the thesis, provided at least two of the examiners recommended for publication.

28. Semester Fee:

The candidate will have to pay semester fees as fixed by the University till the submission of the thesis. Besides, the candidate will have to furnish semester progress report endorsed by the Supervisor.

29. Removal of Obstacles:

Notwithstanding anything contained in the above heads, the Research Council//Joint Research Council/Academic Council/ Governing Body may take appropriate measures that may be felt necessary for the removal of those seen or unforeseen difficulties or obstacles blocking or clogging the process from the beginning till the end of the research exercise.

ANNEXURE-I
GUIDELINE FOR MAHAPURUSHA SRIMANTA SANKARADEVA
VISWAVIDYALAYA RESEARCH ADMISSION TEST
(MSSVRAT)

1. The Mahapurusha Srimanta Sankaradeva Viswavidyalaya Research Admission Test (MSSVRAT) would be conducted by the Departmental MSSVRAT Board consisting of all the Ph.D. supervisors of the Teaching Departments. The Head of the Teaching Departments/ Centres of Studies concerned shall be the Member-Secretary of the Departmental MSSVRAT Board.
2. MSSVRAT would be conducted annually; however the final schedule of the Test would be notified in advance by the Office of the Registrar, Mahapurusha Srimanta Sankaradeva Viswavidyalaya.
3. The Office of the Registrar shall issue the Application Forms of MSSVRAT after receiving a prescribed fee. However, the filled-in application Forms shall be received by the Office of the Teaching Departments.
4. The MSSVRAT shall be conducted to select eligible candidates for admission to the M.Phil. and Ph.D. programmes of Mahapurusha Srimanta Sankaradeva Viswavidyalaya. Only the pre-determined number of students shall be given admission.
5. Candidates eligible for admission to the M.Phil. and Ph.D. Programmes are also eligible to apply for MSSVRAT.
6. The Departmental MSSVRAT Board shall carry out the entire process of holding the Test including receiving of application forms, preparing the question papers, evaluation of answer-scripts, tabulation and processing of results.
7. The results shall be declared by the Teaching Departments concerned with approval from the Vice-Chancellor.
8. The MSSVRAT shall be conducted in a single paper based on the subject concerned. The paper shall carry 100 marks and the duration of examination shall be of three hours.
9. The Member-Secretary of the Departmental MSSV Board would recommend to the Vice-Chancellor the panel of Paper-setters, Moderators, Tabulators and Examiners for approval. All recognized supervisors shall be eligible to act as Paper-Setters, Moderators, Tabulators and Examiners of MSSVRAT
10. The minimum marks for clearing the MSSVRAT shall be 50% (45% for candidates under reserved category). However, the Departments shall prepare the merit list of eligible candidates for admission to the M.Phil./Ph.D. Pre-registration Course Work on the basis of the Marks/ Grade Points secured in the qualifying examinations and viva-voce performance.
11. Validity of the MSSVRAT score shall be only for the current academic session.
12. Any matter not covered above shall be decided upon by the Departmental MSSVRAT Board with the Vice Chancellor's approval.

ANNEXURE-II**Semester I**

Course-I Research Methodology [Compulsory] (Total Marks 100)

Unit. I : Introduction to Research (Marks 25)

Necessity of Research
Philosophy of Research
Methods & Techniques of Research

Unit. II: Perspective of Research (Marks 25)

Reviewing of published research in the relevant field.
Synopsis and Abstract Writing
Language of Dissertation
Field Study
Seminar
Preparation for Viva Voce

Unit.III Thesis/Dissertation writing (Marks.25)

Selection of Topic of research & synopsis preparation
Design of Thesis/dissertation
Chapterization
Foot Note/End Note
Preparation of Bibliography/ Subject index/Author index
Consultation of MLA handbook
Finding/Conclusion

Unit.IV Computer Application or Practice of Dissertation Writing (Marks 25)

Course- II [Subject based, Compulsory] (Marks 100)

Course- III [Subject based Optional]

[Students may choose one out of 3.1., 3.2 and 3.3] **(Marks. 100)**

Course- IV [Subject based Compulsory] (Marks-100)

ANNEXURE –III
MAHAPURUSHA SRIMANTA SANKARADEVA VISWAVIDYALAYA PH.D.
PROFORMA

for

SIX-MONTHLY PROGRESS REPORT

[To be submitted by registered Ph.D. Scholars under Clause 12 the Mahapurusha Srimanta Sankaradeva Viswavidyalaya Regulations for Research Council and award of the Degree of Master of Philosophy (M.Phil.) and Degree of Doctor of Philosophy (Ph.D.)]

No of the Report (Tick appropriate box):

1	2	3	4	5	6	7	8	9	10
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Period: from _____ to _____

1. Name of the Scholar _____

2. Date of Registration _____

3. Date of Re-Registration((if applicable) _____

4. Topic of Research : _____

5. Work done during the period:

(i) Books consulted including names of libraries visited (attach separate sheet if necessary):

(ii) Field Study /Survey/Work conducted:

(iii) Experiments conducted (attach separate sheet if necessary):

(iv) Seminars/Workshops attended or papers presented:

(v) Publications if any during the period:

(vi) Any other work done:

Date : _____

Signature of the Ph.D. Scholar

6. Opinion of the Supervisor on the progress made by the scholar:

Date : _____

Signature of the Ph.D. Supervisor

FOR DRC AND OFFICE USE :

Verified and recommended by the *Departmental Research Committee (DRC)* in

_____ in its meeting held on _____

DATED _____

Signature of Chairman, DRC (with seal)

Placed in the Research Council in _____ **held on** _____

Signature of Officer

Signature of Assistant Registrar (Academic)

ANNEXURE –IV**P R O F O R M A****TO BE FILLED IN AND SUBMITTED ALONG WITH PH.D. ABSTRACTS**

1. Name of the Scholar: _____
2. Date of Registration: _____
3. Date of Re-Registration (if applicable): _____
4. Title of the Thesis: _____
5. Name of the Supervisor(s): _____

6. Six-Monthly Progress Reports Submitted (*as per* the Mahapurusha Srimanta Sankaradeva Viswavidyalaya Regulations for Research Council and award of the Degree of Master of Philosophy (M.Phil.) and Degree of Doctor of Philosophy (Ph.D.)

Sl No	Period	Period Recommended by the DRC on	Research Council in which the report was placed on recommendation of the DRC (to be filled in by the Office)

7. Details of the papers presented at Department /Regional/National/International seminars during the tenure of Research (at least once a year) on the research work as per Ph.D. Regulations (attested photocopies of certificate to be enclosed):

Sl. No.	Title of the paper	Date & Place of Presentation	Name and Status of Seminar
1			
2			
3			
4			
5			
6			
7			

8. Paper Published (if any): Enclosed separate sheet.

Dated: _____

Signature of the Ph.D. Scholar

9. Verified and forwarded _____

Signature (s) & Seal (s) of Supervisors (s)

<p>Verified and forwarded along with panel of examiners :</p> <p>-----</p> <p>(Signature & Seal) Chairman, DRC in Mahapurusha Srimanta Sankaradeva Viswavidyalaya Dated : _____</p>	<p>(For office use only) Checked and Verified :</p> <p>-----</p> <p>Office _____ :</p> <p>Assistant Registrar (Academic)</p> <p>_____</p> <p>To be placed in the Research Council in _____ held on _____.</p>
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ANNEXURE-V

1. All copies of the thesis will be printed or type-written on both side standard A-4 size paper. The right margin should be 2.5 cm, the left margin 3.75 cm, the top margin 3.75 cm and the bottom margin 3.75 cm. Material should be typed on both sides of the paper. All textual material should be composed in Times New Roman font (12 point) and double-spaced. Different font size and spacing may be used for quotations, footnotes, tables and figures, appendix and index, (if any). Same style and type should be used throughout the thesis. Throughout the manuscript an indentation of five spaces or as required in a standard word processor should be used at the beginning of paragraph and quotations. Dividing of words at the end of the line should be avoided as far as possible.
2. The Maps and drawings may have appropriate size as advised by the Supervisor.
3. The title page (including the cover) should include the following – title of the thesis, name of the degree, logo of MSSV, name of the author of the thesis, Department/Research Centre under which the student was registered and the year of submission. The titles should be in capital letters beginning six spaces from the top of the page. If the title is too long to be centered on one line, an inverted pyramid style should be followed, without splitting words or phrases. Below the title, other items may be centered or balanced against the left and right margins of the page. Other items should not be typed in capital letters, only the initials of the principal words be capitalized. Name of the degree, the year of submission, title of the thesis and short name of the author be embossed / printed also on the spine of the cover of the final copy of the thesis in the hard bond form as stated in clause 5 of this annexure.
4. The thesis should be within 300-350 pages.
5. Bibliography at the end of the thesis.
6. The Colour of the thesis cover will be given as below:

Faculty Colour of the cover

Arts, Commerce, Management etc-----Black

Science----- Brown
7. The candidate shall submit four copies (five copies in case of joint Supervision) of the thesis in soft binding. However, a scholar shall have to submit one copy of the thesis in a hard bound form within one month from the date of viva-voce for preservation in the library.
